

NPC Outreach

Neighborhood Preservation Coalition of NYS

Volume 2, No. 8, August 2023

DEADLINE

August
11th

NPP Application and APR Deadline Next Friday.

- ▶ The 2023-24 Renewal Application and 2022-23 APR are **BOTH due by 4pm on Friday, August 11, 2023.**
- ▶ No grant agreements will be executed without a completed 2022-23 APR.

NO EXTENSIONS will be granted for the Application or the APR.

HCR WEBSITE

If you need help with your application, please reach out to the NPC. We're here to help you! Contact Eileen McCashion at emccashion@npcnys.org if you have questions or need assistance.

(See pages 9-12 for tips and reminders.)

Nominate a mentor, colleague or public servant for work in affordable housing advocacy.

See page 4 for 2023 NPC Awards.

Thank you UDCDA and MBD Community Housing Corp. for sponsorship of our 2023 Conference.

UNIVERSITY DISTRICT COMMUNITY DEVELOPMENT ASSOCIATION
The UDCDA is a full service agency serving the community since 1976



+



Message from Board President Cassandra Perry



I hope everyone has taken some time for vacation this summer or has plans for some time off to enjoy relaxing pastimes.

As we approach the date for our Annual Conference, I find myself eager to meet and listen to members as president of the coalition.

Looking ahead, we have an exciting opportunity for involvement on the 2024 NPC Board of Directors. (See positions that need to be filled on page 13.) NPC BOD elections will be held in the fall.

We recognize the power of embracing a range of perspectives, backgrounds, and experiences on our Board of Directors. By fostering inclusivity, we enhance our ability to address critical housing needs for all individuals and families across the state of New York.

Continued on page 13

Message from Executive Director Mark Streb

I wanted to personally reach out to each of you being that the highly anticipated Neighborhood Preservation Coalition Annual Conference is fast approaching... taking place on Monday, September 18th and Tuesday, September 19th.

The conference will be hosted at the Saratoga Springs Hilton—a breathtaking village renowned for its autumn beauty and a charming, walkable downtown.

This year’s program promises an array of enriching training and breakout sessions led by dynamic presenters, covering topics of immense value to all our members.

Remember, you can utilize the Neighborhood Preservation Program funds to cover your registration and travel expenses.

I urge each and every one of you to take a moment today and register for the conference. Additionally, I encourage you to consider becoming a sponsor, as it offers valuable exposure for your company during the conference and on our website. Your sponsorship revenue plays a crucial role in supporting the Coalition’s advocacy efforts.

Let’s celebrate our achievements together! This year, we have accomplished an extraordinary feat by securing a remarkable 40% increase in funding allotments for each Neighborhood Preservation Company...

...an unprecedented milestone in the program’s history. Our work continues every year, as funding for the Neighborhood Preservation Program is allocated in the New York State Budget. Thank you for your ongoing support and commitment to the Neighborhood Preservation Coalition.

Stay informed and engaged by regularly exploring our weekly NPC e-news, and the NPCNYS website for the latest conference updates and information.

Together, let’s make this year’s conference an outstanding success.

Register today and secure your place among housing leaders from across the state! Simply click on the button below to access the registration page and secure your spot.

Mark these important conference deadlines on your calendar:

Last day for Early Registration: August 17, 2023

Hotel Registration: August 17, 2023

Award Nominations: August 28, 2023

August						
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		
September						
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30



Thank you M&T BankCommunity, CLOTH, and the 163rd Street Improvement Council for sponsorship of our 2023 Conference.



Community League Of The Heights





NPC ANNUAL CONFERENCE 2023

September 18-19th, 2023 @ Saratoga Springs Hilton

Click on these icons to make your plans, now!



Monday

- 1:30 – 2:30 p.m. Conference Sign-in
- 2:45 – 3:15 p.m. Keynote speaker RuthAnne Visnauskas, Commissioner/CEO of NYS Homes and Community Renewal (HCR)
- 3:15 – 4:15 p.m. A panel of senior staff members from HCR discuss OCR programs, followed by a Q&A
- 4:30 – 5:30 p.m. Down time to use for hotel check in or break
- 5:30 – 6:30 p.m. Cocktail reception with hors d'oeuvres and bar
- 6:30 – 8 p.m. Dinner and Awards
- Presentation of the prestigious Luis Arce Success Award and the Herman D. Farrell Jr. Policy Leader Award (see page 4 for nomination information)

Tuesday

- 8:30 – 10:00 a.m. Breakfast buffet and guest speaker
- Included in Tuesday's program:
- A plenary session covering NY's Master Plan in Aging by representatives of the NYS Department of Health and NYS Office for the Aging
- Breakout sessions (see pages 5-7)
- 10:15 a.m. – 12:15 p.m. Breakout sessions
- 12:30 – 2:00 p.m. Lunch buffet and guest speaker
- 2:15 – 4:15 p.m. Breakout sessions
- 4:30 – 5:00 p.m. Refreshments and snacks
Closing Remarks



Nomination Information

Nominate a mentor, colleague or public servant for work in affordable housing advocacy.

The highlight of the NPC Annual Conference is the presentation of the Luis Arce Success Award and the Herman D. Farrell, Jr. Policy Leader Award. These coveted awards will be presented after dinner on Tuesday evening.

Luis Arce Success Award

Nomination Form

The Luis Arce Success Award honors the memory of Luis Arce, who was a tireless advocate for the rights of low-income families. His dedication to those less fortunate in his neighborhood and the meaningful work he accomplished throughout his short lifetime is a statement of Luis' courage, conviction and passion for social justice.

In remembering Luis' compassion, energy, zeal, and dedication, we created the Luis Arce Success Award to celebrate the contributions of neighborhood activists in the area of affordable housing and community development.

Herman D. Farrell, Jr. Policy Leader Award

Nomination Form

The Herman D. Farrell, Jr. Policy Leader Award honors a dedicated and highly-respected public servant who served as the New York State Assembly representative for District 71 until 2017.

For over 40 years, Assemblyman Farrell was a tireless advocate for affordable housing, education and the environment, and was the original author of the Neighborhood Preservation Company legislation.

This award honors his spirit and his memory, and will be presented to a state or local government official who has worked to create and/or preserve affordable housing and helped spur neighborhood revitalization



Conference Sessions

Plenary Session

In 2022 Governor Hochul signed an Executive Order creating the Master Plan for Aging (MPA). The MPA is designed to ensure that older adults and individuals of all ages can live healthy, fulfilling lives while aging with dignity and independence. The New York State Department of Health (NYSDOH) and New York State Office for the Aging (NYSOFA) are coordinating the MPA, building on decades of work and partnerships with state agencies, local governments and stakeholders. NYSDOH and NYSOFA will provide an update on what has been accomplished and potential next steps.



NPCs & Land Banks & Land Trusts

What are land banks and land trusts, and how do they differ? Explore the potential of CLTs and Land Banks and how they can help your organization in making housing more affordable. Learn about New York State's Land Bank Act established in 2012.

Christina Delasi

Special Counsel, Goldstein Hall Attorneys at Law

Susan Cotner

Program Director, Affordable Housing Partnership/Albany Community Land Trust

CDFIs and NPCs:

Working Together for Affordable Housing

Without equitable access to affordable credit and investment capital, people living in low-income communities often face barriers to quality housing, education, health care, jobs and other essential services. **Community development financial institutions, or CDFIs**, can reduce those barriers by unlocking access to basic financial services for those traditionally excluded by mainstream financial systems. Learn how and why they work, functions and types of CDFIs, and how working with one can help your organization.

Kim McIlroy

Chief Program and Compliance Officer, Home Headquarters

Christopher Illum

Chief Program Officer & Executive Vice President, Habitat for Humanity

Dan Fielding

Director of Strategic Partnerships, Habitat for Humanity

WANTED: Bold Ideas to Address Housing Shortages

New York State has a severe shortage of affordable and workforce housing across the state. Recent proposals that would allow more housing production to take place in communities with the greatest need have not been popular. How does New York build the political will to take the bold steps needed to implement real solutions for today and in the future?

Christopher R. Widelo

*Director of External Affairs,
NYS Association of For Affordable Housing (NYSFAFH)*

Chris Walsh

Managing Partner, Manatt, Phelps & Phillips, LLP



Conference Sessions



Right to Counsel

Nearly 165,000 New Yorkers currently face eviction, and the majority of them will not have legal representation as they attempt to navigate the court system and remain safely and securely housed.

New York tenants, attorneys, faith communities, unions and many others are fighting to ensure all New Yorkers have the right to a free attorney — a right that has statistically proven across the country to keep people in their homes, reduce eviction filings, and bring millions in savings to governments.

Join organizers with the Right to Counsel coalition to learn about the campaign for RTC in New York State, and how you can get involved!

Katy Lasell

Campaign Organizer, Right to Counsel NYC Coalition

Canyon Ryan

Executive Director, United Tenants of Albany

Good Cause Eviction

On March 3, 2023, New York's Appellate Division Third Judicial Department declared the city of Albany's Local Good Cause Eviction protections preempted by New York State law.

Tenants and advocates immediately began calling on the NYS legislature to extend this renter protection to hundreds-of-thousands of tenants across the State.

After the 2023 legislative session ended with no tenant protections, many renters and community-based organizations wonder what's next for their housing stability?

Learn how Good Cause helped 279-units of unregulated month-to-month tenants fight gentrification and keep Albany's West Hill Neighborhood whole, as well as a discussion on the outlook for the 2024 NYS legislative session.

Canyon Ryan

Executive Director, United Tenants of Albany

Laurie Buitrago

Secretary, Bleecker Terrace Tenants Association

Accessory Dwelling Units

The **Plus One ADU Program** is an initiative to create and improve Accessory Dwelling Units (ADUs) across the state.

By working with units of local government and community development partners, Plus One ADU will provide a full-service program to support low- and middle-income single-family homeowner occupants who wish to build a new ADU on their property or improve an existing ADU that needs to be brought into compliance with local and state code requirements.

Aniqa Nawabi

Director of Special Initiatives,



Conference Sessions

New York State Homes & Community Renewal



Housing at the Federal Level

An overview of the causes of our nation's housing crisis and the federal policies needed to solve it. Learn what Congress has accomplished so far in 2023, the outlook for the future, as well as timely advocacy opportunities for you and your organization to engage in.

Use tools and resources from the National Low Income Housing Coalition (NLIHC) to plan your federal advocacy strategy and easily take action.

Lindsay Duvall

*Senior Housing Advocacy Organizer,
National Low Income Housing Coalition (NLIHC)*

Engaging Residents in Advocacy

Those closest to the problem are closest to the solution. Learn strategies to effectively engage, educate and mobilize the residents you serve in your advocacy activities. From supporting resident organizing, to promoting civic engagement, to bringing the voices of people with lived expertise into your town hall, state house, or even the halls of Congress.

Review the National Low Income Housing Coalition's (NLIHC) **Our Homes, Our Votes** campaign and tools to support your non-partisan voter and candidate engagement activities as we enter election season.

Lindsay Duvall

Senior Housing Advocacy Organizer,

National Low Income Housing Coalition (NLIHC)

Energy and Savings Opportunities for Homeowners and Renters

NYSERDA's Empower+ program is a way for NY's 1-4 family unit homes to make energy efficiency upgrades and make their homes safer and more comfortable.

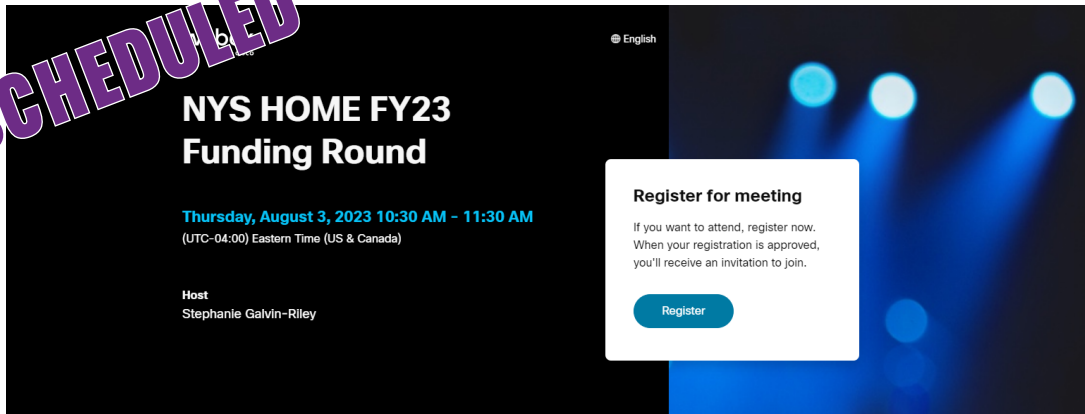
In the coming year NYSERDA will also be administering funding for the **Inflation Reduction Act's High-Efficiency Electric Home Rebate Act (HEERA) program** which will help low and moderate income families to get their homes ready for electrification and in some cases install heat pumps that will provide heating and cooling.

Scott Oliver

*Program Manager for Equity and Affordability,
Housing Decarbonization,
Single Family Residential, NYSERDA*

HCR REMINDERS

RESCHEDULED



Due to technical difficulties the HOME FY23 Application Presentation has been rescheduled for next **Thursday August 3rd at 10:30 a.m.**

If you are unable to make this rescheduled date and time, a recording will be posted to the HOME website at NYS HOME Program <https://meetny.webex.com/weblink/register/r09d8cb3b5cbe19b9c3aa3e551e0b428b>

REGISTER HERE

NYS HCR Funding Deadlines Approaching

PROGRAM	FUNDING	LINK	OPEN	DEADLINE
Access to Home	\$3,000,000	▶	7/14/2023	8/31/2023
Access to Home for Medicaid Members	\$1,500,000			
Access to Home for Heroes	\$5,000,000			
RESTORE	\$7,000,000			
Mobile & Manufactured Home Replacement	\$4,000,000			
HOME Program	\$10,000,000	▶	7/14/2023	9/07/2023
CDBG Housing	\$15,000,000	▶	5/15/2023	8/07/2023

TECH TIPS

Need help
with Technical
Assistance?

The Neighborhood Preservation Coalition is here to help you.

NPC technical assistance exists to help you complete your reports and receive your funding!

Contact Eileen McCashion at emccashion@npcnys.org if you have questions or need assistance.

UPDATE

CDOL PERMISSIONS

Community Development Online (CDOL) is the portal through which all NRPP-related documents are sent to HCR.

CDOL requires a User ID and Password. If you don't know this information, are new to the program, have had staffing changes, or need to update permissions, visit [HERE](#).

Save this site as a "favorite" on your browser, as this is also where the CDOL portal entrance is located.

KEEPING TRACK

From past reports, you know the information you're going to be asked to supply on NPP paperwork.

Create spreadsheets or other database-style logs of this information. That way you have it ready to go and can pass it along to the next person who might be responsible for filling out the reports.

A lot of the information required is also requested on other grants. Having information stored in one place can make the application and reporting processes considerably easier.

ADOBE ACROBAT READER

The most recent version of Adobe Reader is free and can be found [HERE](#).

Make sure that Adobe is your default program for PDF files!

Fully download forms prior to filling them out. That means saving each one locally with a modified name (like adding your SHARS ID # to the name). Then, close it and reopen it.

This is especially important if multiple people contribute to your forms and reports. Share a copy and keep the original for yourself.

Your original (downloaded file) is what the signature and date will be applied to before uploading through the CDOL portal.

Of course, it's still possible for a form to have a glitch (they're created by humans, after all) but it's less likely to be an issue if you've followed the basic steps.

1/3 OF WHAT?!

INSURANCE CERTIFICATES

The NPP grant (and NYS, in general) requires you to have Fidelity, Liability, Disability, Worker’s Comp, and Auto insurances (auto, as it applies).

When submitting your application, combine documents, as instructed by HCR...so that one document does not replace the next.

[NOTE: During the year, insurance certificates expire and should be renewed and uploaded to CDOL as you receive them.]

KEEP PAST APPLICATIONS HANDY

While HCR frowns on “copying and pasting” information from one application or report to the next, you can and should refer to the previous year’s documents to help you complete the current year. This is especially helpful if you are new to the process.

The NPP requires, from each organization, a one-third match to your awarded funds. These may be Federal, State or local grants; private or in-kind donations; or perhaps you receive rental income or funds for managing a building.

Grant funding sites can connect you with grants targeted toward the services you offer or a particular project.

Consider using some of your NPP funds to join one of the many grant finding sites for nonprofits:

- [The Grantsmanship Center](#)
- [Community Foundation Locator](#)
- [The Chronicle of Philanthropy](#)
- [GrantStation](#)
- [Instrumentl](#)
- [Mozilla](#)
- [Salesforce Philanthropy](#)

For 2023-24, the match will be \$42,808.00.

- [Knight Foundation](#)
- [CNE](#)
- [Nonprofit Expert](#)
- [The Stable Company](#)
- [Fundraiser Help](#)
- [Grantsplus](#)

Let them do the work for you. Watch for when those with memberships offer discounts (i.e. GrantStation offers a \$99 annual membership at least twice a year).

Don’t forget about the dozens of local banks and “big” businesses in your own neighborhood.

Look into their charitable foundations. They want the tax write-off and where better to put their money than back into their own neighborhood.

And certainly, check into NYSHCR’s opportunities throughout the year for a variety of project applications at varying award amounts. Visit HCR’s website [HERE](#).

Need help
with Technical
Assistance?

ALL NPCs may obtain technical assistance from the Neighborhood Preservation Coalition. Contact Eileen McCashion emccashion@npcnys.org.

Statewide Housing Activity Reporting System

SHARS ID NUMBERS:

8-DIGITS

Statewide Housing Activity Reporting System (SHARS) Identification number.

HCR issues SHARS ID numbers at the start of each program year.

It is 8 digits long and begins with the year; i.e., the 2023-24 Renewal Application will use 2023XXXX.

Call 518-474-2057 or email NRPP@hcr.ny.gov if you can't locate your number.

You'll need it throughout the year to log into CDOL.

If you use a SHARS ID number that doesn't match the program year of the documents you're submitting, they won't be properly received by HCR.

The SHARS ID number must be the one that corresponds directly with program year of the documents.

Keep it handy with all the other numbers you may use for grants and applications (FEIN, charities, NYS Vendor ID, etc.)

2023XXXX

FOR RENEWAL APPLICATION
and going forward — 2023-24

SUBMIT EARLY

Submitting early is highly encouraged by New York State Homes and Community Renewal (HCR).

Allow time to create an APR that adequately reflects the work that your organization performs!

Applications and reports are reviewed in the order received, if complete; meaning don't expect it to be considered "received" if you submit only part of what was requested.

The "due date" is the final submittal date.

No extensions will be granted.



2022XXXX

FOR ANNUAL PERFORMANCE
REVIEW (APR)

AM I REPEATING MYSELF?

A “renewal application” doesn’t mean exactly the same information is expected.

When reporting what you will do and feel like you’re saying the same thing over again, try looking closer at the details.

A project has multiple phases and many details requiring your ongoing attention.

And, you’ll never serve exactly the same number of people in exactly the same way, if you look close enough.

The Annual Performance Review (APR) should be measured against the goals you previously stated.

Did you accomplish them, or exceed expectations? Was there an obstacle that prevented the outcome. If so, what was it?

Be thoughtful with your report!

ELECTRONIC SIGNATURES: REQUIRED AND SAFE

Acrobat offers multiple ways to apply a signature depending upon whether the form’s creator has included a signature box (you’ll see a “sign here” red flag).

The important thing to remember is that applying the signature is the last thing you should do, as it can lock you out of making changes.

→ If you need to make changes, delete the signature, save the document then make the changes, reapply the signature and save.

Do not use DocuSign or other applications to sign the PDF.

→ Use the “Fill and Sign” feature and choose “Sign yourself.”

[Click to open in browser](#)

2023-2024												
MAY 2023			JUNE			JULY			AUGUST 2023			
1	2	3	4	5	6	7	8	9	10	11	12	2023-24 PROGRAM CALENDAR NEIGHBORHOOD & RURAL PRESERVATION PROGRAMS 2023-24 Annual Application and Renewal Performance Report (APR) Application and Renewal Performance Report (APR) APR 2023 APR 2024 APR 2025 APR 2026 APR 2027 APR 2028 APR 2029 APR 2030 APR 2031 APR 2032 APR 2033 APR 2034 APR 2035 APR 2036 APR 2037 APR 2038 APR 2039 APR 2040 APR 2041 APR 2042 APR 2043 APR 2044 APR 2045 APR 2046 APR 2047 APR 2048 APR 2049 APR 2050 APR 2051 APR 2052 APR 2053 APR 2054 APR 2055 APR 2056 APR 2057 APR 2058 APR 2059 APR 2060 APR 2061 APR 2062 APR 2063 APR 2064 APR 2065 APR 2066 APR 2067 APR 2068 APR 2069 APR 2070 APR 2071 APR 2072 APR 2073 APR 2074 APR 2075 APR 2076 APR 2077 APR 2078 APR 2079 APR 2080 APR 2081 APR 2082 APR 2083 APR 2084 APR 2085 APR 2086 APR 2087 APR 2088 APR 2089 APR 2090 APR 2091 APR 2092 APR 2093 APR 2094 APR 2095 APR 2096 APR 2097 APR 2098 APR 2099 APR 2100

Download Calendar for 2023-24

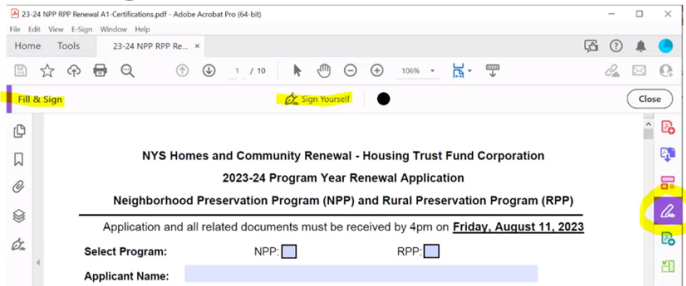
NOTARIZED AGREEMENT

As mentioned in the webinar:

If your application is approved, your organization must sign and return the GRANT AGREEMENT sent by HCR.

Make sure you sign your final agreement in the PRESENCE of a notary, not prior to. (The dates must match.)

Fill & Sign Function in Adobe Looks Like This:



LINKS2Partners

Click on buttons
to visit Websites >

HCR NPP WEBSITE

- Funding Round Materials
- Neighborhood and Rural Preservation Manual
- Forms and Documents
- Annual Reports
- Needs Assessment and Strategic Planning
- Neighborhood and Rural Preservation Company Directory

Download a directory of NPCs on HCR website: click on link, THEN download the PDF file to your computer.



NACEDA WEBSITE

National Alliance of Community Economic Development Association.

NACEDA's mission is to lead the community development field and its partners in shaping and influencing strategies that advance community prosperity.

NLIHC WEBSITE

The National Low Income Housing Coalition (NLIHC) is dedicated to achieving racially and socially equitable public policy that ensures people with the lowest incomes have quality homes that are accessible and affordable in communities of their choice.

President's Message *(continued from page 1)*

I urge you to save the date for our annual conference in September. This event provides a valuable platform to connect with current Board of Directors members and the Nominating Committee. Take advantage of breaks between sessions and networking events to engage in meaningful conversations about becoming a member of the NPC BOD.

Together, as advocates for affordable housing, let's continue supporting and building inclusive and vibrant communities. Your dedication and passion are invaluable to our mission.

I am grateful to serve alongside all of you and eagerly look forward to connecting with you at the conference.



Open positions for NPC 2024 Board of Directors:

- (1) Region 2 (Manhattan)
- (2) Regions 4 (Queens)
- (1) Region 6 (Westchester, Hudson Valley)
- (1) Region 7 (Capital District)
- (2) Region 8 (Central New York, Mohawk, Valley, North country, Southern Tier)
- (1) Region 9 (Rochester)
- (1) Regions 10 (Buffalo, Niagara)

Neighborhood Preservation Coalition 2023 Board of Directors

LONG ISLAND

Sondra Cochran
[Wyandanch Community Development Corp.](#)

Pilar Moya-Mancera
[Housing Help, Inc.](#)

MANHATTAN

Yvonne Stennett
[Community League of the Heights \(CLOTH\)](#)

BROOKLYN, STATEN ISLAND

Tonya Ores,
Board Vice President, Downstate
[NHS Brooklyn Community Development Corporation, Inc.](#)

Robin Redmond
[Flatbush Development Corporation](#)

QUEENS

Joseph G. Barden
[Margert Community Corp.](#)

BRONX

Derrick Lovett
[MBD Community Housing Corp.](#)

Cassandra Perry, Board President
[163rd Street Improvement Council, Inc](#)

WESTCHESTER, HUDSON VALLEY

Dennis Hanratty, Board Secretary
[Mt. Vernon United Tenants](#)

CAPITAL DISTRICT

Christine Nealon,
Board Vice President, Upstate
[TRIP, Inc.](#)

ROCHESTER

Clara A. Forbes
[Coalition of North East Associations, Inc.](#)

BUFFALO, NIAGARA

Roseann Scibilia, Board Treasurer
[University District Community Development Association](#)